

Brookdale Elementary School

Home of the Bobcats

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August 2009

Dear Brookdale Parents:

District 204 is adjusting the starting time for students on Wednesday morning for the 2009-10 school year. We believe this change will benefit our students through providing school-wide professional development opportunities for our teachers that are consistent and timely.

This set block of time for teachers to work collaboratively on improving student learning will occur each Wednesday before school. Elementary teachers will have 75 minutes and middle and high school teachers will have 50 minutes before school. The start of the school day will be adjusted slightly as follows on Wednesday mornings to accommodate this program:

High School Staff: 6:55 am
High School Students: 7:45 am

Middle School Staff: 7:30 am
Middle School Students: 8:20 am

Elementary School Staff: 8:00 am
Elementary School Students: 9:15 am

The district is assisting elementary parents who might not have flexibility in their morning schedules. Elementary school parents unable to make the 10 minute adjustment will be permitted to drop off their student at the same time as other school days, and supervision will be provided for those additional 10 minutes. Following is the procedure for supervision of students on Wednesday mornings at Brookdale who are unable to delay their arrival until 9:00 AM:

Students may not arrive earlier than 8:45 AM. Students who must arrive between 8:45 AM and 9:00 AM will be asked to stand in their classroom lines on the playground blacktop in the rear of the school. Four Brookdale teaching assistants will provide supervision for the fifteen minute time period. No students will be allowed to use the playground fields or equipment during this time- even under parental supervision. At 9:00 AM students will be allowed to enter the school and will report directly to their classrooms. Classroom instruction will begin promptly at 9:15 AM. In the case of inclement weather, students will be allowed to enter the Multi-Purpose Room and will be dismissed to their classrooms from there.

All school personnel are excited about the opportunity presented by the Wednesday morning professional development activities. We ask for your support in our effort to extend our learning and ultimately positively impact student learning. Should you have any questions, please contact me at your earliest convenience. Thank you in advance for your understanding and support.

Sincerely,

Brian H. LeCrone
Principal

Brookdale Bobcats are:

- *Respectful*
- *Responsible*
- *Safe*