

# Brookdale PTA Meeting Minutes - September 24, 2009

## General Membership

- ✚ Call to order by Barb Peterson (7:00pm) - The next meeting will be October 15, 2009.
- ✚ Meeting Minutes: Approval of the April and May 2009 minutes - no changes were recommended to the meeting minutes.
- ✚ Principal Report/Q&A:
  - Peace Garden: Beth Reiman and Rose Baranyk were thanked for their hard work and dedication to the peace garden.
  - Walk to School Day: The date has been changed to 10/8 due to Professional Development Wednesdays.
  - Professional Learning Community: staff has been working on defining what this is. There are 4 pillars (1) mission - this was established last year and is ensuring learning never ends. (2) vision - this is an ongoing process. (3) goals - staff is working on smart goals. (4) values - collective commitments of which the staff has established a few. Extension is also important component.
  - Title 1: We are a targeted assistance school so we qualify for grant money but we are not a true title 1 school. Funds are targeted to assist these students.
  - Homework Policy: There has not been a lot of feedback which is attributed to the fact that it is not that much of a change. The purpose of the change in policy is to give teachers feedback on student learning not just giving out busy work.
  - PBIS: Many Professional Development Wednesdays are spent discussing PBIS. Bully prevention is their current topic.
- ✚ President's Report: Barb Peterson
  - We received thanks from Fischer Middle School PTA for the donation we made to the start up their PTA.
  - We are now on the national school lunch program instead of the state program. Chartwells is our new lunch vendor.
  - Kathy Birkett is very open to hearing from parents. Kathy's 3 goals are increasing communication with parents, fiscal responsibility, and student achievement. She is very proud of the district's recent ACT scores. She has offered to come to a PTA meeting and is currently scheduled to attend the Nov. 19<sup>th</sup> meeting. If you have specific questions e-mail them to Barb who will forward them to Kathy. We would like the questions at least a week ahead of time.
  - Swine Flu - the district in close communication with the county. They are tracking absences, etc. Kathy is not concerned about it at this point.
  - Copy room now located behind Carrie Ory's office. You can only access it through the teacher's lounge.

### **New Business:**

- Safety Patrol - Anne Schmalandt- She is a reading improvement teacher who has taken over safety patrol this year. Ponchos and a pizza lunch were already purchased. She would like to get a bus sign only for the driveway. She is asking for \$400 total budget for safety patrol items and incentives. Next year's budget would be the same less the amount spent on signage. A suggestion was made to give a certificate instead of an end of the year party with food. A vote was tabled until the next meeting in October.
- Peace Garden - Rachel Batchu made a presentation on the peace garden. International Peace Day was held here thanks to Saily who is on the board. There are 3 options - (1) PTA donates \$100 in the spring and \$100 in the fall. They would buy materials, turn in receipts, and return any unused money. (2) Rachel would do an assessment and come to the PTA meeting each fall and spring. (3) PTA donates \$200 a year. Any unused money would be returned. A suggestion was made to fundraise with current 4<sup>th</sup> grade to come up with the money and show ownership for the garden. A vote was tabled until the next meeting in October.
- PBIS - This new committee needs a budget. They are changing how kids are rewarded - new bulletin boards, having a raffle for paws winners at the end of the month, buying raffle tickets, signage, etc. The committee is asking for \$500 to cover the startup cost for supplies. Brian is not getting financial support from the district. Christi mentioned these incentives have really motivated the kids at her school. A vote was tabled until the next meeting in October.
- 4<sup>th</sup> Grade Accelerated Math - a parent was concerned over the amount of time needed to complete a recent test as well as student performance on the test.

### **Minutes/Secretary Report on Membership:** Sheila Fleming

- Meeting minutes viewable via the Brookdale website - <http://brookdale.ipisd.org/pta.asp>
- Current membership is at 221.

### **Treasurer's Report:** Ron Heger

#### Treasurer's Report Recap -

- Copies - please use Repro to make copies. This is much less expensive than Office Max or Kinkos.
- Forms - if you make a purchase for the PTA and pay tax you will not be reimbursed for the tax amount. You must use a tax exempt form. Costco and Sams require payment with a PTA check to be tax exempt. The tax exempt form will be updated in January. Expense forms should also be filled out for reimbursement. Income receipt form can be used if you have significant income from an event. Ron would like to have at least 2 or 3 people counting money from big events.
- 2009-2010 Budget - many items were cut or scaled back due to concerns over the economy. We show spending \$4000 more than what we have brought in. We want a \$10-12,000 balance at the end of the year. We are on track if all goes according to plan. We ended last year with approx. \$16,000 and will be down to around \$12,000 this year. Ron's

suggestion is to see where we stand with wrapping paper sales before approving requests for additional money.

- Audits - were completed and approved. External auditors have given us an unqualified opinion. Jennifer Sanchez made a motion to approve the audit as reported. Heather Lang 2<sup>nd</sup>. All in favor - motion carried.

#### **Committee Reports: VP - Melissa Winchester**

**Assemblies:** Beth Reimen and Jody Erickson-Russo are chairing this committee.

**IPPC:** Donna Scovill is the chairperson this year. We are one of five schools that do not have a special needs PTA liaison. We should send out a list serve asking someone to step forward. All 6<sup>th</sup> and 7<sup>th</sup> graders will be given an explorer pre-test to predict ACT scores. Parents will not receive feedback but the district will use it to tailor curriculum for ACT success. Busing is being worked on. With the change in lunch vendors we can now only bring in outside food after lunch. Milk was subsidized by the state for the free lunch program but not anymore. This is why you can no longer buy a year's worth of milk at the beginning of the year. Winter items will be collected October 2<sup>nd</sup> and 3<sup>rd</sup> at Naper Settlement. Items collected will go to needy students in 204 schools. Communication on this event is being worked on. Everyone is concerned about fundraisers. Saily offered to collect winter items at Brookdale and drive them over to Naper Settlement.

**Service Club:** Beth Reiman and Rose Baranyk are chairing this committee this year.

**Enrichment:** Danielle Baker, Laura Falk, and Sarah Williams are chairing this committee this year. Enrichment classes start next week.

**Art Awareness:** Theresa Hus is chairing this committee this year.

**Meet the World:** Saily Joshi Moorthy is chairing this committee this year.

**Breakfast with Books:** Christine Marquardt is chairing this event this year.

**Helping Hands:** Pat and Lisa Burke are chairing this committee this year.

**Red Ribbon Week:** Krista McCann is the chairperson this year.

**Family Fall Social:** Linda Watkins is the chairperson this year. The event will be held Oct 2<sup>nd</sup> from 7-9pm. There will be family feud and other games. Lifesavers club will collect new and used games to donate to charity.

**Classroom Coordinator:** Laura Heger chaired this committee this year.

**Directories:** Janet LaRocque is chairing this event again this year.

**Yearbook:** Janet LaRocque is chairing this event again this year.

**Brooktales Publication:** Peg Kolar is chairperson for this committee.

**Apparel Wear Sale:** Lisa Howard is chairing this event this year. The sale is over and Lisa is getting ready to place the order. We had \$3500 in sales. We made a few hundred more than last year. We made approx. \$500 profit for the PTA. Items are not marked up that much - this can be reviewed next year. All items should be delivered to the kids at the end of October.

**Book Fair:** Dawn Yorke is coordinating this event.

**Kids Note Cards:** Tricia Smith is chairing this committee this year.

**Wrapping Paper Sale:** Deb Snyder and Amy Hausman are chairing this committee.

**Basketball Nights:** Amy Elston is chairing this event this year.

**Variety Show:** Linda Bock and Jennifer Streder are the new chairpeople this year.

**Family Dinner Night Out:** Heather Lang is the chairperson for this committee.

**LMC:** Cathy Collins is the chairperson.

**Reflections:** Rachel Jackson is the chairperson this year.

**Tyson Labels:** Barb Marshall is chairing this event this year.

**Buzy Bobcats:** Peg Kolar is chairing this event this year. K-2 sale will be Oct 2<sup>nd</sup>. Grades 3-5 will be on Oct 17<sup>th</sup>.

**Title I:** Julie Knoll is the chairperson for this committee. Survey was included in the registration packets. Over 200 surveys were returned - more than previous year. We will talk about the results at the next meeting.

**Silent Auction:** Donna Scovill is the chairperson for this event this year.

**Spring Fling:** Nancy Lee and Cherrie Quarles are the co-chairs for this event.

**Math Center:** Barb Marshall is chairperson this year. There are currently only 12 volunteers. We need more volunteers or the math center will only be open one day a week.

**PDAC:**

**School Supplies:** Jennifer Sanchez is the chairperson for this committee.

**5<sup>th</sup> Grade Party:** Christi Grezlik is chairing this event this year.

**Box Tops for Education:** Stacey Ramsey is the chairperson this year.

**Dominicks/E-Script:** Stacey Ramsey is the chairperson this year.

**Hospitality:** Dina Bradshaw and Beth Martinson are the chairpeople this year.

**Staff Appreciation:** Nancy Berry is chairperson this year.

**Market Day:** Tricia Smith is chairperson this year. We made \$218 profit this month which is up from last year.

**PBIS:** Melissa Winchester is the chairperson for this committee. This is now a part of our school curriculum. A parent committee was formed to encourage parent involvement.

🗨️ **Adjournment:** 8:28 pm

🗨️ **Next Meeting - October 15, 2009 @ 7:00pm in the Multipurpose Room**

🗨️ **Members Present:**

Julie Knoll	Theresa Hus	Beth Martinson
Brian LeCrone	Sheila Fleming	Beth Reiman
Donna Scovill	Stacy Ramsey	Sujaya Haran
Christi Grezlik	Saily Joshi	Dina Bradshaw
Melissa Winchester	Barb Peterson	Anne Schmalandt
Ron Heger	Christine Marquardt	Robert Kirkland
Cherie Quarles	Rose Baranyk	Kathy Kiefer
Tricia Smith	Luciano Elementi	Shazia Anwar
Vicki Lynch	Angela Maroney	Heather Lang
Ann Luttrell	Silvia Vega Mitchell	Judy Nagel Conley
Lisa Howard	Christie Willhite	Jennifer Sanchez
Laura Jaynes		