

## HELP BUILD THE FUTURE OF IPSN PTA!

We are looking for 4 enthusiastic individuals to help the future of IPSN PTA.

The qualifications are straightforward:

- candidates must be members of a PTA for at least 30 days prior to election
- candidates must be committed to enriching the educational experience of all the special needs students in District 204

Please take a moment to read the job descriptions below. If you would like more information about a specific position, please feel free to contact any of the current Executive Board members listed below.

If you are interested in one of the positions listed, simply fill in the form at the bottom of this page and **return it to school in an envelope marked "District 204 IPSN PTA Nominating Committee- Attn: District Office" by Thursday, February 28<sup>th</sup>.**

The nominating committee will compile all submissions and present a recommended slate of officers to be posted at the March 18<sup>th</sup> IPSN PTA meeting. The election will be held at the April 15<sup>th</sup> meeting.

### IPSN PTA Executive Board Positions - 2007-2008

#### **PRESIDENT:**

**Lori Price 499-9876**

The President is elected by the local unit to direct the affairs of the association in cooperation with the other members of the executive committee and executive board for a term of office specified by the local bylaws. The President is the presiding officer of the association, performs all duties assigned by the association, executive committee or board, bylaws, standing rules and/or procedures of the association, and coordinates the work of the officers and committees in order that the PTA's Objects may be promoted.

#### **VICE PRESIDENT:**

**Stella Danso 803-2900**

The Vice President is elected by the local unit to assist the president of the association in cooperation with other members of the executive committee and board for a term of office specified in the bylaws. The Vice President acts as an aides to the president and fulfills duties assigned by the president.

#### **SECRETARY:**

##### **Recording Secretary**

**Susie Redfern 499-5810**

The Secretary is responsible for taking minutes at all PTA board meetings and PTA general meetings. These minutes are then submitted and approved by either the board or general assembly as appropriate.

#### **TREASURER:**

**Lori Lukens 904-6062**

The Treasurer receives all monies of the PTA, and pays out funds in accordance with the approved budget. He/she keeps an accurate record of receipts and expenditures, and provides a written financial statement at every meeting. He/she is also responsible for the remittance of the state and national portion of our dues and completing and filing of tax forms.

**Please return this page in an envelope marked "District 204 IPSN PTANominating Committee- Attn: District Office" by THURSDAY, FEBRUARY 28<sup>th</sup>.**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Position(s) I am interested in: \_\_\_\_\_