



WAUBONSIE VALLEY HIGH SCHOOL

9th Grade Enrollment Procedures

In-district students/families:

1. A parent letter prepared by the high school will be available for all middle schools the first week of January informing families of 8th grade orientation and 9th grade enrollment procedures. Please encourage families to attend the **Orientation** meetings on Monday, January 28th & Wednesday, January 30th, 2008. Families with last names A-L are the 28th and M-Z on the 30th.
 2. Families will receive a **REGISTRATION** packet in the **mail in July**. Please inform families they will mail this information back with payment to finalize the **registration** process. Health records and immunizations are mailed in at this time also. A student may **NOT** begin school until these records are received and payment is made.
 3. Student/Parents will be invited to an Open House at WVHS-Gold approximately 1 to 2 weeks before the school year begins to view the building.
 4. Course selection is completed by the 8th grade teachers who collect the pink enrollment forms by **February 1st, 2008**.
 5. Middle schools make copies of the enrollment forms for their records. Original enrollment forms will be picked up by the high school on **February 7th, 2008**.
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Out of district and private school students/families:

1. Parents call WVHS-Gold Secretary, Pam Dorman at 630-375-3151 to make an **ENROLLMENT** appointment. The secretary will send a packet containing the New Student Registration Forms, Record Release Form, and Course Selection Sheet with information concerning the informational 8th grade **Orientation** meetings on January 28th and 30th, 2008.
2. When the materials are returned to the GOLD campus, a 9th grade counselor will meet with the family for course selection and enter classes for next year. The family needs to bring some test scores or teacher recommendations from the current private middle school. **Parents/Students from private middle schools are the ONLY ones making appointments to meet with 9th grade counselors.**
3. Private school families will now be on our mailing list and will receive their **REGISTRATION** packets in the mail in early July.