**Form E1: Notice of Concern for Teachers**

Teacher: Evaluator:

School/Position: Date of Observed Practice:

Date of Notification: Date of Meeting:

Practice observed on the date above is *Needs Improvement* We will meet within ten (10) work days to discuss this concern in greater detail and to complete the information below.

Practice observed on the date above is *Unsatisfactory*. We will meet within ten (10) work days to discuss this concern in greater detail and to complete the information below.

Based upon the evidence collected in **Form A: Indian Prairie Framework for Teaching**, the highlighted area(s) have been identified as concerns.

|  |  |  |  |
| --- | --- | --- | --- |
| **Conversation Components** | | **Observable Components** | |
| **Domain 1:**  **Planning and Preparation** | **Domain 4:**  **Professional Responsibilities** | **Domain 2:**  **Classroom Environment** | **Domain 3:**  **Instruction** |
| 1a - Knowledge of Content and  Pedagogy  1b - Knowledge of Students  1c - Setting Instructional  Outcomes\*  1d - Designing Coherent  Instruction with Appropriate  Resources\*  1e - Designing Student  Assessments\* | 4a - Reflecting on Teaching  4b - Maintaining Accurate Records  4c - Communicating with Families  4d– Growing Individually and  Collaboratively as a  Practitioner  4fe- Showing Professionalism | 2a - Creating an Environment of  Respect and Rapport  2b - Establishing a Culture for  Learning\*  2c - Managing Classroom  Procedures and Physical  Space  2d - Managing Student Behavior | 3a - Communicating with Students\*  3b - Using Questioning and  Discussion Techniques\*  3c - Engaging Students in  Learning\*  3d - Using Assessment in  Instruction\*  3e - Demonstrating Flexibility and  Responsiveness |

\*These components specifically align with implementation of the Common Core State Standards.

**Common Themes:** Equity, Cultural Competence, High Expectations, Developmental Appropriateness, Attention to Individual Students (including those with special needs), Appropriate Use of Technology, Student Assumption of Responsibility

***Note: Steps and supports are to be developed collaboratively by the Evaluator and Teacher.***

**Specific steps to be taken by the Teacher to address identified components:**

**Specific supports that will be provided by the Evaluator to address identified components:**

I acknowledge that I have reviewed and discussed the above concerns with my Evaluator.

Teacher Signature/Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluator Signature/Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*Please note: This form is not used during the PDP or remediation process.