

Section 9: Tenured Professional Evaluation Plan Chart

TIME OF YEAR	PROCESS	FORMS
By the first student attendance day	<ul style="list-style-type: none"> Review of the teacher evaluation process using the Indian Prairie 204 Performance Evaluation Plan Written notification of evaluation 	<ul style="list-style-type: none"> Indian Prairie School District 204 Performance Evaluation Plan
From the 1 st day of student attendance until March 15	<ul style="list-style-type: none"> Two (2) observations required: at least one (1) must be formal. One (1) required Formal Observation (Pre- and Post-Observation Conference) One (1) or more Informal Observations (Post-Observation Conference by request of either Evaluator or Teacher or both) – as needed* 	<ul style="list-style-type: none"> Form A: Indian Prairie Framework for Teaching Form B1: Guidesheet for Teaching Pre-Observation Process/Conference Form C1: Guidesheet for Teaching Post-Observation Process/Conference Form E1: Notice of Concern for Teachers (if needed)
By March 15	<ul style="list-style-type: none"> Performance Evaluation Rating (Summative) received by Teacher one (1) work day prior to Conference Performance Evaluation Conference – required <ul style="list-style-type: none"> Overall Rating of <i>Proficient</i> or <i>Excellent</i> – Continuation of the district's evaluation schedule Overall Rating of <i>Needs Improvement</i> – Professional Development Plan Overall Rating of <i>Unsatisfactory</i> – Remediation Plan 	<ul style="list-style-type: none"> Form D: Indian Prairie 204 Performance Evaluation Rating (summative) Form Form A: Indian Prairie Framework for Teaching